

School Nurse (Public & Private)

Objective: At the completion of this section, the learner will know the:

- School nurses' duties and functions in ImmPRINT

Public and private school nurses have the same duties and functions in ImmPRINT. In ImmPRINT, school nurses are able to do the following:

- Assign students
- Assign student grade level
- Enter historical vaccines
- View/print the Forecaster and Patient/Parent Card
- Print an up-to-date Certificate of Immunization (COI)
- Run COI Action Reports

Assigning Students

Each new school year, school nurses will have to assign new students to his/her school in ImmPRINT. Students are assigned either manually or through a batch uploading process. Manual assignment instructions can be found on the ImmPRINT webpage. Although this option is more time consuming for the school nurse, the results are more accurate. School nurses can also email their student list one time using an excel spreadsheet to ImmPRINT at immprint@adph.state.al.us. ImmPRINT will electronically match patients with the names and information from the student list provided by the nurse. This matching process is an approximate 50% match rate. Any unmatched names will be returned to the school nurse and to assign those students manually.



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The Excel template can be found on the ImmPRINT web page. The image below shows the information required that should be included in the spreadsheet. Please ensure the first and last names provided are the students' legal names. The Exemption field only notates if a student has an existing religious or medical exemption. Less than 1% of students will have an exemption. The School Number is specific to the school, so it should be the same for each student. The Student ID number is a unique identification number at the school.

First Name	Last Name	DOB	Grade level	Med/Rel Exemption	School Number	School Name	Student Mailing Address Single Line	Student ID Number

Assign Student Grade Level

On July 1 each year, all students will be promoted to the next grade automatically. If a student is held back, you will need to manually change the grade level back. If the student moves to a different school (even in the same school system), then the student will have to be assigned to the new school by new school's nurse. Twelfth graders are presumed to have graduated, and will be removed from the Student List and from all reports. If a twelfth-grader does not graduate, simply search for the student and re-assign them back to your school manually.

Enter Historical Vaccines

In 2017, According to the Alabama Board of Nursing, school nurses can also enter historical vaccines into ImmPRINT for their school's assigned students are considered transcribing. On September 12, 2017, the Alabama Department of Education, State Superintendent, said all school nurses are encouraged to enter doses into ImmPRINT, rather than iNOW.



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After searching for the student, click “View Vaccine History,” “Add Historical Vaccines,” and then enter the vaccination information from the paper medical record, and click “Continue”.

View/Print the Vaccine Forecaster and Patient/Parent Card

The Vaccine Forecaster is a document that shows the recommended vaccines for a student based upon the vaccination history in ImmPRINT and follows Advisory Committee on Immunization Practices (ACIP) recommendations, <https://www.cdc.gov/vaccines/acip/index.html>, which is different from Alabama School Immunization Law and Rules. The document lists the vaccines given and the dates they were given. Based on the ACIP recommendations, each given shot is evaluated as either valid, invalid, or accepted. If a shot is evaluated as invalid, the reason is displayed and does not count towards meeting the Alabama School Immunization Law and Rules, which can be viewed at <http://www.alabamapublichealth.gov/immunization/assets/SchoolImmLaw.pdf>. In addition, a list of recommended vaccines will be provided. An example the forecaster report is displayed below.



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Vaccine Forecast for :

DOE, JANE

As of: 12/14/2017

DOB: 08/23/2006

Age: 11 Yrs 3 Mo 21 days

<u>Given Vaccine</u>	<u>Evaluated Vaccine</u>	<u>Vaccination Date</u>	<u>Evaluation</u>	<u>Invalid Reason</u>
DTAP UNS	DTAP UNS	10/25/2006	Valid	
DTAP UNS	DTAP UNS	12/22/2006	Valid	
DTAP UNS	DTAP UNS	02/22/2007	Valid	
DTAP UNS	DTAP UNS	03/14/2008	Valid	
DTAP-IPV	IPV	04/26/2011	Valid	
DTAP-IPV	DTAP	04/26/2011	Valid	
HEP A UNS	HEP A UNS	03/14/2008	Valid	
HEP A UNS	HEP A UNS	09/17/2008	Valid	
HEP B	HEP B	10/25/2006	Valid	
HEP B	HEP B	12/22/2006	Valid	
HEP B	HEP B	02/22/2007	Valid	
HIB	HIB	10/25/2006	Valid	
HIB	HIB	12/22/2006	Valid	
HIB	HIB	08/23/2007	Valid	
IPV	IPV	10/25/2006	Valid	
IPV	IPV	12/22/2006	Valid	
IPV	IPV	02/22/2007	Valid	
MMR	MMR	08/23/2007	Valid	
MMR	MMR	04/26/2011	Valid	
PCV7	PCV7	10/25/2006	Valid	
PCV7	PCV7	12/22/2006	Valid	
PCV7	PCV7	02/22/2007	Valid	
PCV7	PCV7	08/23/2007	Valid	
ROTA RV5	ROTA RV5	10/25/2006	Valid	
ROTA RV5	ROTA RV5	12/22/2006	Valid	
ROTA RV5	ROTA RV5	02/22/2007	Valid	
TDAP	TDAP	06/27/2017	Valid	
VARICELLA	VARICELLA	08/23/2007	Valid	
VARICELLA	VARICELLA	04/26/2011	Valid	

Recommended Vaccines:**Not Recommended Vaccines:**

<u>Vaccine</u>	<u>Dose Number</u>	<u>Date Needed</u>	<u>Vaccine</u>	<u>Reason</u>
HPV	1	Due Now	HepA	Series Complete
Meningococcal	1	Due Now	HepB	Series Complete
Td (Adult), Adsorbed		06/27/2027	MMR	Series Complete
PneumoPPV	1	08/23/2071	Polio	Series Complete
Hib		Conditional High Risk	Rotavirus	Series Complete
Pneumococcal Conjugate		Conditional High Risk	Varicella	Series Complete

*This information, based on ACIP recommendations, is only a guide and should not be used exclusively to determine your patients' vaccination needs.

*Meningococcal B recommendations are classified as Category B allow for individual clinical decision making.




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The Patient-Parent Card provides similar information as the Forecaster. This card should be used as a referral document and given to the parent or guardian. It lists vaccines given, the clinic who administered the vaccine (if known), and ACIP recommended vaccines and due dates. An example is provided below.



Alabama Immunization Record

Patient Name: DOE, JANE

Date of Birth: 08/23/2006 **Chart No.:**

Parent(s) Name: _____

TEST PUBLIC SCHOOL
123 PUBLIC SCHOOL STREET
MONTGOMERY, AL
251 5555555

Vaccine	Vaccine Given	Date Given	Physician or Clinic
Diphtheria, Tetanus, Pertussis (DTaP, DTaP-Hib, DTaP-HepB-IPV, DT, Tdap, Td, DTaP-Hib-IPV)	DTaP UNS	10/25/06	OUTSIDE CLINIC
	DTaP UNS	12/22/06	OUTSIDE CLINIC
	DTaP UNS	02/22/07	OUTSIDE CLINIC
	DTaP UNS	03/14/08	OUTSIDE CLINIC
	DTaP-IPV	04/26/11	OUTSIDE CLINIC
	TDaP	06/27/17	OUTSIDE CLINIC
Polio (IPV, DTaP-HepB-Hib, DTaP-Hib-IPV)	IPV	10/25/06	OUTSIDE CLINIC
	IPV	12/22/06	OUTSIDE CLINIC
	IPV	02/22/07	OUTSIDE CLINIC
	DTaP-IPV	04/26/11	OUTSIDE CLINIC
Haemophilus influenzae type b (Hib, HepB-Hib, DTaP-Hib, DTaP-Hib-IPV)	HIB	10/25/06	OUTSIDE CLINIC
	HIB	12/22/06	OUTSIDE CLINIC
	HIB	06/23/07	OUTSIDE CLINIC
Measles, Mumps, Rubella (MMR, MMRV)	MMR	06/23/07	OUTSIDE CLINIC
	MMR	04/26/11	OUTSIDE CLINIC
Varicella (Var, MMRV)	VARICELLA	06/23/07	OUTSIDE CLINIC
	VARICELLA	04/26/11	OUTSIDE CLINIC
Hepatitis A (HepA, HepA-HepB)	HEP A UNS	03/14/08	OUTSIDE CLINIC
Hepatitis B (HepB, HepB-Hib, DTaP-HepB-IPV, HepA-HepB)	HEP A UNS	09/17/08	OUTSIDE CLINIC
	HEP B	10/25/06	OUTSIDE CLINIC
	HEP B	12/22/06	OUTSIDE CLINIC
	HEP B	02/22/07	OUTSIDE CLINIC
Human Papillomavirus (HPV)			
Meningococcal (MCV4, MPSV4)			
Pneumococcal (PCV, PPV)	PCV7	10/25/06	OUTSIDE CLINIC
	PCV7	12/22/06	OUTSIDE CLINIC
	PCV7	02/22/07	OUTSIDE CLINIC
	PCV7	06/23/07	OUTSIDE CLINIC
Rotavirus (Rota)	ROTA RVS	10/25/06	OUTSIDE CLINIC
	ROTA RVS	12/22/06	OUTSIDE CLINIC
	ROTA RVS	02/22/07	OUTSIDE CLINIC
Influenza (TIV, LAIV)	INFLUENZA UNS	09/24/07	OUTSIDE CLINIC
	INFLUENZA UNS	10/30/07	OUTSIDE CLINIC
	INFLUENZA UNS	09/17/08	OUTSIDE CLINIC
Other			

DOE, JANE

Recommended Vaccines*

Type	Due Date
HPV	Due Now
Meningococcal	Due Now
Td (Adult), Adsorbed	06/27/2027
PneumoPPV	08/23/2071
Hib	Conditional High Risk
Pneumococcal Conjugate	Conditional High Risk

*This information, based on ACIP recommendations, is only a guide and should not be used exclusively to determine a patient's vaccination needs.



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Print the Certificate of Immunization (COI)

School nurses can also print a student's COI only if it is up-to-date according to the Alabama School Immunization Law and Rules and the student is assigned to a grade at your school. You can access the COI from the student list. The "Print COI" check box will be available if the student is up to date with school-required vaccines. The only ADPH approved school COI must come from ImmPRINT, and contain official ADPH seal watermark and the ImmPRINT logo in the bottom left corner. If you receive a COI without the ADPH watermark and ImmPRINT logo, it is not approved and should not be accepted.

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CERTIFICATE OF IMMUNIZATION									
DOE, JANE Child's Name (first, middle, last)				08/23/2006 Birthdate		11/26/2028 Date of Expiration (Next Required School Immunization)			
Parent/Legal Guardian Name (first, middle, last)									
According to the Code of Alabama 1975§16-30-4 and Administrative Rules 420-6-1, all children in school and childcare must present an up-to-date Certificate of Immunization									
Vaccine	DOSE1 DATE MM DD YY	DOSE2 DATE MM DD YY	DOSE3 DATE MM DD YY	DOSE4 DATE MM DD YY	DOSE5 DATE MM DD YY	DOSE6 DATE MM DD YY	Confirmed Lab MM YY	History MM YY	
Required Vaccines for School or Child Care Attendance									
DTP,DTaP,DT	DTAP 10/25/06	DTAP 12/22/06	DTAP 02/22/07	DTAP 03/14/08	DTAP-IPV 04/26/11				
TD									
Tdap	TDAP 06/27/17								
IPV,OPV	IPV 10/25/06	IPV 12/22/06	IPV 02/22/07	DTAP-IPV 04/26/11					
Hib (Under Age 5)	HIB 10/25/06	HIB 12/22/06	HIB 08/23/07						
Measles	MMR 08/23/07	MMR 04/26/11							
Mumps	MMR 08/23/07	MMR 04/26/11							
Rubella	MMR 08/23/07	MMR 04/26/11							
PCV	PCV7 10/25/06	PCV7 12/22/06	PCV7 02/22/07	PCV7 08/23/07					
Varicella	VARICELLA 08/23/07	VARICELLA 04/26/11							
Recommended Vaccines									
HepA	HEP A 03/14/08	HEP A 09/17/08							
HepB	HEP B 10/25/06	HEP B 12/22/06	HEP B 02/22/07						
HPV									
MCV, MPSV,MENB									
Rotavirus	ROTA 10/25/06	ROTA 12/22/06	ROTA 02/22/07						
This Certificate of Immunization is only valid if printed from ImmPRINT. When a child leaves or transfers to another school or child-care center, the Certificate of Immunization should be given to a parent/legal guardian.					Site Name : TEST PUBLIC SCHOOL				
					Address: 123 PUBLIC SCHOOL STREET MONTGOMERY				
					Telephone #: (251) 5555555				
					Date of Issue: 12/14/2017				



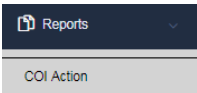
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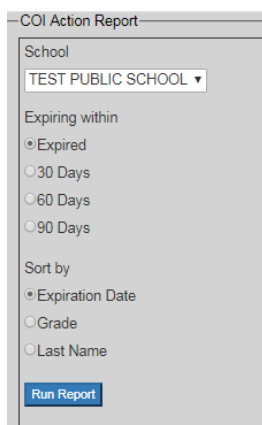
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Run COI Action Reports

ImmPRINT has a COI Action Report to identify students that have expired or soon-to-expire COIs based on Alabama School Immunization Law and Rules. This report creates a list of students whose certificates have expired and will expire in 30, 60, and 90 days. Under

reports select “COI Action” . You will be taken to COI Action Report page where choose the desired expired days and sort criteria. Please be aware that these reports are encompassing. For example, the 90 Day report shows the students whose COIs will expire in 90 days, 60days, 30days, and are currently expired. Once you set the expiring criteria you can choose to sort the COIs by expiration date, grade level, or last name.



After you have chosen desired expired days and sort criteria, select “Run Report”, and a report will be generated showing students in a table. Students not assigned to your school will not appear on this report. Below is an image of a COI Action Report for students who have expired COIs. You may view the Alabama School Immunization Law rules at <http://www.alabamapublichealth.gov/immunization/assets/SchoolImmLaw.pdf>.



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COI Action Report

[Print Report](#)

COI Action Report for TEST PUBLIC SCHOOL - COIs expiring within 0 days

Name	Grade	Patient ID	Student ID	Expiration Date
DOE, DORIE	NINTH GRADE	15288462	369258	12/12/2013
DOE, JOHN	THIRD GRADE	15572983	S123	6/28/2015
DOE, JANE	SECOND GRADE	15241160	11	5/16/2016
TOMAS, FRIEND	SECOND GRADE	15807778	1234	9/21/2017



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